

TIMOTHY SCHOLL

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EDUCATION **Massachusetts College of Art, Boston, MA**

BFA in Animation 2005

Minor: Graphic Design

Senior Degree Project: "Keyhole"

WORK EXPERIENCE **Digital Print Manager/Designer, ADI Print Solutions, Inc. 2003 - Present**

Complete management and scheduling of \$1.75 million print company's digital arm, including all design, pre-press, print production, finishing, fulfillment, mailing, shipping and delivery. Managed quoting and procurement with vendors, including inventory and outsourcing. Created and delivered daily job status report to management, sales and production teams and coordinated company payroll. Provided excellent client service, including consultation and estimation.

As designer, created design schemes for corporate print collateral, including brochures, logotypes, business cards, presentations, large scale displays and other promotional materials. Designed, manipulated and executed projects in accordance with client vision and branding. Managed pre-press processes for all printing, including troubleshooting, color correction and final layout for digital and offset print production.

As webmaster and IT director, supervised and installed all company computers, servers and printers; ensured successful networking and software operation. Researched and integrated new software technologies such as a print management information system and updated RIP software for offset presses. Using proprietary e-marketing web application, generated and executed monthly email blast, as well as corresponding print direct mail pieces. Generated tracking reports for sales department for lead generation. Content management and design of ADI website, including managing a more user-friendly redesign and relaunch of the site.

Senior Project Coordinator, Fedex/Kinkos' Inc. 2000 - 2004

Scheduled, prioritized and managed projects and corresponding timetables on tight deadlines, including large-scale book projects, binding and legal documents. Supervised and instructed staff delegation.

Customer service, ranging from consultations with clients as they developed projects to assisting customers with computer-related queries. Managed software troubleshooting.

Coordinated supply orders for branch of national chain. Scheduled and supervised project deliveries.

Handled weekly Point-Of-Sale system verification for all employees' safe deposits and corresponding bank drop.

FILM SCREENINGS **Café 939, Aloud's "I Just Want to Witness..." - Boston, MA November 2008**

Nor'Easter Film Festival - Coolidge Corner Theater *November 2008*

Babel Festival - Athens, Greece *September 2007*

Lights, Camera, Action - Kendall Square Cinema *July 2007*

The Animation Show (Preshow) - Somerville Theater *January 2007*

MCCA First Night's "First Family" Film Screening - Hynes Auditorium *December 2006*

New England Student Video Festival *October 2005*

Woods Hole Film Festival *August 2005 and August 2004*

Massachusetts College of Art Animation Degree Project and Portfolio Show *May 2005*

Massachusetts College of Art "On Deck" Animation Show *May 2005*

Massachusetts College of Art "Squealing Pegs" Animation Show *May 2004 and May 2005*

TEACHING EXPERIENCE **Guest Reviewer - Senior and Sophomore Semester Reviews Fall 2008, Spring 2007, Spring 2006, and Fall 2005**

Massachusetts College of Art, Boston, MA

Surveyed student portfolios, including animation, painting and other work along with a faculty member partner, in order to assess accomplishment. Analyzed work and provided students with a written critique and pass or fail grade.

Teacher's Assistant - Digital Illustration with Leland Burke Fall 2004

Massachusetts College of Art, Boston, MA

Taught workshops on software applications including Adobe Illustrator, Photoshop and AfterEffects to a class of approximately 25 students. Provided help during class and after hours. Supported professor in critiques of class work, including self portraits, commercial packaging and photography editing.

SKILLS **Software/IT**

Adobe Suite, Quark Xpress, MS Office, Final Cut, Protools, HTML/CSS, Joomla, WordPress, SEM/SEO, Etc.

Fine Art

Drawing, Sculpting, Photography, Screen Printing, Film, Video, Animation